



TEMPORARY COVID-19 VAN SAVE PROGRAM FOR VANPOOLS

EFFECTIVE MARCH 30, 2020 TO APRIL 30, 2020

These program requirements will be reevaluated prior to April 30 to determine if this period should be extended.

Note: GWRideConnect will not be providing Van Start assistance at this time.

GWRideConnect's Van Save program is designed to assist existing, established vanpools originating in the George Washington Region that are experiencing an emergency loss of passengers. The George Washington Region consists of Caroline, King George, Spotsylvania, and Stafford counties, and the City of Fredericksburg. This program subsidizes empty seats over a defined period of time and is open to all vanpools that meet the requirements of the program. Van Save assistance will be granted at the discretion of the Director of GWRideConnect. The Van Save program provides up to a \$150.00 subsidy per eligible empty seat, per number of eligible months. See program details for eligibility requirements and financial assistance terms and conditions. Funding for this program is limited and is available only as long as funds are available.

GWRideConnect's Van Save Program is funded by a grant from the Virginia Department of Rail and Public Transportation. The program is implemented by the George Washington Regional Commission (GWRC).

For more information, contact Natalie Beyer at 540-642-1568 or beyer@gwregion.org.

Van Save Program Eligibility Requirements

1. The vanpool must originate in the George Washington Region which consists of Caroline, King George, Spotsylvania, and Stafford counties and the City of Fredericksburg.
2. The vanpool must have a minimum number of three riders—the driver and at least two passengers.
3. The vanpool must meet the federal guidelines for a “commuter highway vehicle” under 26 U.S.C. § 132(f)(5)(B) as shown below.
 - (B) **Commuter highway vehicle.** The term “commuter highway vehicle” means any highway vehicle
 - (I) the seating capacity of which is at least 6 adults (not including the driver), and
 - (II) at least 80 percent of the mileage use of which can reasonably be expected to be
 - (i) for purposes of transporting employees in connection with travel between their residences and their place of employment, and
 - (ii) on trips during which the number of employees transported for such purposes is at least ½ of the adult seating capacity of such vehicle (not including the driver).
4. A private vanpool owner/operator must certify that the van is appropriately insured under a Commercial Auto Policy or is covered by the AdVANtage Vanpool Self-Insurance Program for Virginia vanpools.
5. The vanpool owner/operator or coordinator must demonstrate continuous advertisement of the vanpool (i.e. posters at workplaces, newspaper advertisements, etc.). Please include proof of advertising such as clippings or pictures of advertisements. Additional advertising of the vanpool will be provided by GWRideConnect by listing the vanpool on the GWRideConnect website and including the vanpool in match lists distributed to those requesting commuting options.
6. Vanpool owner/operators or coordinators must submit a passenger roster with an authorized signature for each eligible month that subsidy is needed and qualifies.
7. The vanpool must be an existing vanpool. Van Save is not meant to start new vanpools. The vanpool must have been in operation and registered with GWRideConnect for a minimum of 6 months prior to the request for Van Save assistance.

8. To be eligible for Van Save the vanpool must have lost at least 25% of its paid passengers for more than 30 days.

9. Vanpools must not be receiving assistance from any other van save program or the Vanpool Alliance's Emergency Vanpool Relief Assistance (EVRA) while receiving Van Save assistance through GWRideConnect. However, this does not include stipends for reporting data to Vanpool Alliance or another source.

GWRIDECONNECT VAN SAVE PROGRAM FINANCIAL ASSISTANCE TERMS

Eligible and approved vanpools may receive financial assistance of \$150 or the actual monthly rider fare, whichever is less, per monthly vacant passenger seat, up to the following maximum number of seats:

Total Pass.	# of Seats Subsidized Month 1	#of Seats Subsidized Month 2	#of Seats Subsidized Month 3	#of Seats Subsidized Seats Month 4
15	4	3	2	1
12	3	2	1	0
9	2	2	1	0
7	2	1	1	0

APPLICATION FOR GWRIDECONNECT'S TEMPORARY COVID-19 VAN SAVE PROGRAM

Vanpool Company: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Contact Address: _____

Vanpool Information

Vehicle Make/Model/Type: _____

Vehicle Seating Capacity (including driver): _____

Vanpool Start Date: _____

Commercial Vanpool Insurance Information: _____

Pick-Up Points:

Number One _____ Time _____

Number Two _____ Time _____

Drop-Off Points:

Number One _____ Time _____

Number Two _____ Time _____

Monthly Rider Fare: _____

Number of passenger seats currently filled by monthly riders: _____

When did the monthly passengers leave the vanpool?

Passenger 1; Date: _____

Passenger 2; Date: _____

Passenger 3; Date: _____

Passenger 4; Date: _____

**APPLICATION CERTIFICATION
VAN SAVE PROGRAM**

I CERTIFY AND AFFIRM:

1) That I will immediately notify the Van Save coordinator when I no longer qualify for this program.

2) That I am familiar with and will comply with all of the eligibility requirements and responsibilities stated in the program requirements.

3) That the matters and facts contained in the foregoing application are true and I am aware that the information I have provided is subject to review and verification.

DATE _____

APPLICANT SIGNATURE _____

APPLICANT NAME (Please print) _____

VANPOOL DRIVER AND PASSENGER LIST
(Indicate Driver with a D or Driver, Before Name)

Name	Home Phone	Work Phone
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Name of Vanpool Coordinator or Owner/Operator_____

Vanpool Destination_____

Work Phone_____ Home Phone_____

Vanpool Start Up Date_____

Signature_____ Date_____